

RIDESHARES GUIDELINES

EXAMPLE

Service Request/Reimbursement				
Date	Item Description	Quantity	Unit Price	Total Amount
10/24/2022	Uber from Home (121 E Barstow) to Training site (223 W Herndon)	-	-	\$10.82
10/24/2022	Uber from training site to home	-	-	\$17.22
10/25/2022	Lyft from Home (121 E Barstow) to CPR (435 Shaw Ave)	-	-	\$13.87
10/25/2022	Lyft from CPR to Home	-	-	\$12.96
10/26/2022	Uber from Home (121 E Barstow) to Clinical (556 E Ashlan)	-	-	\$45.34
10/26/2022	Lyft from Clinical to Home	-	-	\$60.11
TOTAL				\$160.32

Date, addresses and amount must match

Trip

Oct 24, 2022 8:00 AM

121 E Barstow

Pickup
Fresno, CA 93727
11:00 AM

Drop-off
Fresno, CA 93727
11:13 AM

Payment

Lyft Standard fare (4.5 mi, 12m)	\$5.72
Service Fee, includes a \$1.50 Lyft California Driver Benefits Fee	\$5.10
PayPal Total charge	\$10.82