

WRAPAROUND SERVICE GUIDELINES

FOOD

No receipts are required for reimbursement.

1. A completed Reimbursement Form is required
2. Services cannot exceed the maximum budget allotted
3. Participant is only eligible for services while enrolled in a training program
4. "Date" must be entered as day of meal purchase
5. "Quantity" must be listed as "meal(s)"
6. Participant can request up to 3 different meals per day

Breakfast/Morning Meal

\$15.00 per day can be used

Lunch/Afternoon Meal

\$20.00 per day can be used

Dinner/Evening Meal

\$30.00 per day can be used

EXAMPLE

| Service Request/Reimbursement | | | | |
|-------------------------------|-------------------------------------|----------|------------|--------------|
| Date | Item Description | Quantity | Unit Price | Total Amount |
| 10/24/2022 | Breakfast | 1 meal | \$15.00 | \$15.00 |
| 10/24/2022 | Lunch | 1 meal | \$20.00 | \$20.00 |
| 10/25/2022 | Dinner | 1 meal | \$30.00 | \$30.00 |
| 11/1/2022 | Lunch for 11/1/2022 - 11/4/2022 | 4 meals | \$20.00 | \$80.00 |
| 11/2/2022 | Breakfast for 11/2/2022 - 11/4/2022 | 3 meals | \$15.00 | \$45.00 |
| 11/14/2022 | Dinner for 11/14/2022 - 11/16/2022 | 2 meals | \$30.00 | \$60.00 |
| TOTAL | | | | \$250.00 |