

WRAPAROUND SERVICE GUIDELINES

CHILDCARE

Receipts are required for reimbursement and must be included with a completed Wraparound Service Request Form.

1. Must be a State Licensed Childcare Provider
2. Invoice from Childcare Provider is required (*alternative proof or purchase may be accepted*)
3. Services are available until the first NNAAP Exam date
4. Participant is responsible for selecting Childcare Provider
5. Participant is responsible for notifying Childcare Provider of service start and end date
6. "Quantity" can be listed as applicable (days, hours, months, etc.)
7. Childcare Provider contact information must be submitted (can be included on invoice)
8. Multiple Childcare Providers can be used as needed
9. Additional Childcare fees must be included on Wraparound Service Request Form as needed

EXAMPLE

Service Request/Reimbursement			
Item Description	Quantity	Unit Price	Total Amount
Childcare for 1 at (Insert Childcare Provider Name) for 11/7/22 - 11/18/22	10 days	\$ 50.00	\$500.00
Childcare for 1 at (Insert Childcare Provider Name) for 11/7/22 - 11/18/22	10 days	\$75.00	\$750.00
Childcare for 1 at (Insert Childcare Provider Name) Enrollment Fee	10 days	\$50.00	\$50.00
Childcare for 1 at (Insert Childcare Provider Name) Application Fee	10 days	\$25.00	\$25.00
TOTAL			\$1,325.00